**Internship of Higher Education**

**of the University of West Attica**

**Internship Log Book**

**Department of Biomedical Sciences**

**INSTRUCTIONS**

1. This internship book is kept by the student throughout the internship and cannot be replaced by any other item for conducting and evaluating it.
2. The student fills in the required information (Part A). The student, at the end of each month of internship, prepares a report on his work experiences, a report for each month of internship.
3. The Internship Institution of the trainee, through the supervisor he appoints, prepares a final performance report of the student, filling in the relevant form (Part B). In this form he writes the subject of the internship and scores the student in a way that is documented by the student's performance by the listed criteria.
4. The teacher, appointed as the student's supervisor by the Department, prepares a final performance report, filling in the relevant form where he evaluates the student based on specific criteria, evaluates the student's performance and writes and signs the final grade that will be sent to the secretariat of the direction (Part C).
5. The report form (Part D) is completed on a daily basis and is signed by the supervisor appointed by the internship institution (he / she is listed on the accompanying forms of the Employment Contract that has been signed).

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| ***Part A - Internship Data*** | |
| ***Student registration number*** |  |
| ***Student's name*** |  |
| ***Father's name*** |  |
| ***Mother's name*** |  |
| ***Address - Postal Code - City*** |  |
| ***Date of birth*** |  |
| ***Home phone - Mobile*** |  |
| ***Student E-mail*** |  |
| ***Name of Internship Institution*** |  |
| ***Internship Institution Address*** |  |
| ***Internship Institution Telephone*** |  |
| ***Internship Institution Supervisor*** |  |
| ***Supervisor status*** |  |
| ***Start of Internship*** |  |
| ***End of Internship*** |  |
| ***Name of the Academic Supervisor for the Internship*** |  |

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| ***Part A - Monthly Student Activity Report***  ***1st month*** | | | |
| ***Name of supervisor of Internship Institution*** |  | | |
| ***Time Period*** | ***Since*** |  | ***To*** |
| ***Summary of work performed in the framework of the Internship*** | | | |
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| ***Part A - Monthly Student Activity Report***  ***2nd month*** | | | |
| ***Name of supervisor of Internship Institution*** |  | | |
| ***Time Period*** | ***Since*** |  | ***To*** |
| ***Summary of work performed in the framework of the Internship*** | | | |
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| ***Part A - Monthly Student Activity Report***  ***3rd month*** | | | |
| ***Name of supervisor of Internship Institution*** |  | | |
| ***Time Period*** | ***Since*** |  | ***To*** |
| ***Summary of work performed in the framework of the Internship*** | | | |
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| ***Part A - Monthly Student Activity Report***  ***4th month*** | | | |
| ***Name of supervisor of Internship Institution*** |  | | |
| ***Time Period*** | ***Since*** |  | ***To*** |
| ***Summary of work performed in the framework of the Internship*** | | | |
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